

# Paramount Unified School District



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## BOARD OF EDUCATION

VIVIAN HANSEN  
*President*  
SONYA CUELLAR  
*Vice President*  
ALICIA ANDERSON  
*Member*  
LINDA GARCIA  
*Member*  
TONY PEÑA  
*Member*  
RUTH PÉREZ  
*District Superintendent*

## **REGULAR MEETING OF BOARD OF EDUCATION**

**MINUTES  
October 8, 2018**

The meeting was called to order at 6:00 p.m. by President Vivian Hansen in the Boardroom at the District Office, 15110 California Avenue, Paramount, California.

Pledge of Allegiance                      Cindy DiPaola, Director-Maintenance & Operations, led the Pledge of Allegiance.

Roll Call                                      Vivian Hansen                      Linda Garcia  
                                                     Sonya Cuellar                      Tony Peña  
                                                     Alicia Anderson

Administrators Present                      Ruth Pérez, Superintendent  
                                                            Ruben Frutos, Assistant Superintendent-Business Services  
                                                            Myrna Morales, Assistant Superintendent-Human Resources  
                                                            Ryan Smith, Assistant Superintendent-Secondary Educational Services  
                                                            Debbie Stark, Assistant Superintendent-Educational Services  
                                                            David Daley, Director-Special Education  
                                                            Cindy DiPaola, Director-Maintenance & Operations  
                                                            Jessie Flores, Interim-Director-Safety & Security  
                                                            Greg Francois, Director-Secondary Education  
                                                            Renée Jeffrey, Director-K-5 School Support & Innovative Programs  
                                                            Scott Law, Director-Facilities and Projects  
                                                            Beatriz Spelker-Levi, Director-Personnel  
                                                            Chris Stamm, Director-Student Nutrition Services  
                                                            Jim Wolff, Director-Technology  
                                                            Elizabeth Salcido, Principal-Paramount High School-West Campus  
                                                            Holly Hennessy, Principal-Howard Tanner Elementary  
                                                            Alicia Megofna, Assistant Principal-Paramount High School-West Campus  
                                                            Hector Lujan, Assistant Principal-Paramount Adult School

Approve Agenda                              Trustee Anderson moved, Trustee Garcia seconded the motion and the  
October 8, 2018                              motion carried 5-0 to approve the agenda of the Regular Meeting of  
1.336                                              October 8, 2018.

Ayes:    5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Trustee Cuellar moved, Trustee Peña seconded the motion and the motion carried 5-0 to approve the minutes of the Regular Meeting of September 24, 2018.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

## **REPORTS**

### Student Board Representatives

Jaqueline Lopez-Paramount High School, Henessy Ochoa-Paramount High School-West, Adela Carmody-Buena Vista High School and Jazmin Hernandez-Paramount Adult School reported on school academics, athletic and extra-curricular activities.

### Employee Representative Reports

There was no CSEA representative in attendance.

Kim Goforth, TAP President greeted all in attendance and stated that it was great to have the students in attendance. She shared that in the last couple of weeks, she visited five schools. She mentioned that it's half way to the first quarter of school year and that K-8 parent conferences will be coming soon.

Lastly, she informed the Board that she will be attending a conference in St. Louis, soon. It will be her first time visiting that city.

### Board Members' Reports

Trustee Anderson attended PHS Homecoming game; PHS won. She attended the Homecoming dance for which students of Culinary Arts at PHS made the desserts, Back-to-School at the West Campus, the Our Lady of the Rosary Church Fiesta, Ad Hoc, and PTA's monthly meeting.

She reported that she has been checking out on the traffic situation at Alondra and thanked Jessie Flores on his efforts to improve the flow of traffic.

Trustee Cuellar attended a conference to keep updated with personnel laws.

Trustee Garcia attended PHS Homecoming game and the alumni Class of '67 picnic at Paramount Park. She reminded everyone that the Dia de los Muertos Festival will be on October 21, 2018.

The American Legion attended a Tepic Cities meeting. There will be a Veterans' Day Memorial in November, a flyer will be provided, soon. Ms. Garcia's employer held an active shooter conference where she received amazing information.

Trustee Hansen attended Back-to-School at Buena Vista and Odyssey. She spoke to students about Schoology and learned that students love it. She also attended College Night at PHS, the Ad Hoc meeting, joined a planning meeting for a Parent Fair to be held on October 20, 2018 at Progress Park, flyers have been distributed.

Trustee Peña attended the College Night at PHS, the PHS football game vs. Downey, the Homecoming game, Tanner and Collins schools' 5<sup>th</sup> grade GRIP program, and Lakewood's Chamber State of the State Conference in which Speaker Rendon was in attendance.

Superintendent Dr. Pérez highlighted the following:

- Superintendent Pérez reported that Vision to Learn has provided eye examinations to some Paramount USD students. 300 of those students need glasses. As of now, seven schools have been served and by the end of November all of the students attending Paramount USD schools would have been screened.
- Dr. Pérez informed the Board that the district-wide MESA kickoff will be held on October 13, 2018 at PHS starting at 7:30 a.m.

#### Parent Recognition

The Board of Education and Superintendent Dr. Pérez recognized Mr. Rigoberto Sanchez and his family for their generosity in donating computer tablets to Ms. Mora's 1<sup>st</sup> grade class at Howard Tanner Elementary by providing them with a Certificate of Recognition.

Mr. Sanchez and his wife humbly accepted the certificate.

#### Environmental Updates: Air Quality and Vector Control

Mr. Frutos provided three updates regarding air quality and vector control.

##### Air quality

A short video was shown showcasing the joint testing with L. A. Department of Public Health at Lincoln and Gaines schools. Two teams were on hand for the efforts. They were identified in the video by their outfits. The County personnel wore the blue outfits and the District team wore the green outfits. The testing consisted of smelling the air and surfacing sampling by both teams, as well as obtaining samples from the rooftops. In total, there were three scientists present, an environmental expert, a toxicology expert, and a geologist.

There were two sets of samples taken in full cooperative effort. With a reconfirmation that the negative results were great indicators that no materials were found, while the samples were taken during different seasons.

All three scientists concur that the results are good. A third wave of results will be presented to the Board.

The L. A. Department of Public Health's consultant, Layton, commented that they were impressed by the expertise of the District consultant, which is Executive Environmental and that they were very thorough. Further, the L. A. Department of Public Health praised the District's team.

##### Vector Control

Mr. Frutos informed the Board of the new partnership with Vector Control of L. A. County. Their team joined a team of Paramount USD staff in a tour of Zamboni Middle School. The main purpose of the tour was to provide guidance to Paramount USD staff in vector control/prevention. While on the tour, Vector Control noticed a deficiency across the street of the school. Apparently, there are some

condominiums that collect water, which attract and host mosquitoes. As a result, the mosquitoes travel to the school site and target the students and staff. Such insightful information and meaningful partnership is of great value to our District.

Mr. Frutos introduced Ms. Kelly Middleton, Director of Community Affair from Vector Control of L. A. County, which is an independent district. Vector Control serves 7 million residents, including Paramount's residents. They do disease surveillance, mosquito management, and outreach programs to name a few of their responsibilities.

L. A. County and other counties have been the target of the invasive Aedes Mosquitoes that are in season all year long and seem to be aggressive even during the day. It seems that neither cold weather or normal pesticides (like those used for honeybees) affect the insects. Therefore, educating the public is a good way to keep the pest at bay.

The website for the Greater Los Angeles County Vector Control District is <https://www.glacvcd.org>

#### Gas Odor at Wirtz Elementary

Mr. Frutos updated the Board concerning gas odors at Wirtz Elementary. The District spoke to the principal at Wirtz, with staff from Paramount USD's Maintenance & Operations, and the Gas Company. According to all three sources, no odors were detected. If there is a report of an odor of gas, Paramount USD's Maintenance & Operations staff immediately contacts the Gas Company. The procedures that are in place by the District were explained to the Board.

#### LCAP Highlight – Cognitively Guided Instruction in Math (CGI)

Ms. Kelly Morales, Facilitator of Instructional Improvement provided a description as to how the LCAP provides services to improve student achievement in math and provided an update on the implementation of Cognitively Guided Instruction (CGI) in K-5 mathematics classrooms.

Information was provided as to what is CGI, how CGI is different from traditional math instruction and how CGI addresses the Standards of Mathematical Practice.

Lastly, The CGI Implementation Timeline was provided and analyzed.

The full version of the presentation is available on the District website.

#### 2018 SBAC Assessment Results

Dr. Smith, Assistant Superintendent of Secondary Education Services Provided the SBAC ELA and Math results of students in grades 3-5, grades 6-8, and 11<sup>th</sup> grade.

2015 was the first year that the SBAC was given. The results are colored by levels. Blue means the standard was exceeded, green means standard met, yellow means nearly met, and red means standard was not met.

When Paramount USD is compared with other similar local districts in the SBAC ELA and Math it is determined that Paramount USD is at 94% met or exceeded standards vs. Compton USD at 92% and vs. Lynwood USD at 92%

The full version of the presentation is available on the District website.

**BOARD MEETING  
CALENDAR**

There were no changes to the Board meeting calendar.

**HEARING SECTION**

Sara Patricia Huezo, community member comes as a concern parent with the following concerns:

It is mid-October and she looked at the websites for Gaines, Wirtz, and other schools and noticed that they did not have funding for the GATE program posted in their school site plans. When will the GATE program be established. GATE is very important to children.

She took an informal survey with regards to the lunch program, a lot of children do not like taco Tuesday. Is there a way to look at the number they enter to determine the quantity, because parents pack the lunch students.

Indoor testing, she doesn't understand why the District does not inform them that testing will take place. She has been asking since July 21<sup>st</sup>. She wants to be informed.

**CONSENT ITEMS**

0.338

Trustee Cuellar motioned, Trustee Anderson seconded and the motion carried 5-0 to approve the Consent items.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

**Human Resources**

Personnel Report  
18-05  
2.338

Accepted Personnel Report 18-05, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2018-19 State Budget Act and related legislation.

**Educational Services**

Consultant and Contract  
Services  
3.338

Approved the consultant and contract services request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

Overnight and/or Out-of-  
County Study Trips  
3.338

Approved the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.

**Business Services**

Purchase Order Report 18-05  
4.338

Approved Purchase Order Report 18-05 authorizing the purchase of supplies, equipment, and services for the District.

Acceptance of Donations  
4.338

Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

## **ACTION ITEMS**

### **Human Resources**

Update Job Description for  
Director of Nutrition Services  
2.339

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 5-0 to Approve the revisions to the job description for the position of Director of Nutrition Services.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Fieldwork Experience  
Agreement with Concordia  
University  
2.340

Trustee Anderson moved, Trustee Peña seconded, and the motion carried 5-0 to Approve the agreement with Concordia University for participation in fieldwork experience.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

### **Educational Services**

Attorney Fees and Settlement  
Agreement for a Special  
Education Student  
3.341

Trustee Garcia moved, Trustee Anderson seconded, and the motion carried 5-0 to approve and authorize payment for attorney fees and settlement agreements for a special education student.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Nonpublic School Placement  
for Special Education  
Students for 2018-19  
3.342

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 5-0 to approve the placement for special education students in nonpublic schools as determined by the students' Individual Education Plan for the 2018-19 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Public Hearing – Sufficiency  
of Instructional Materials  
3.343

Trustee Peña moved, Trustee Anderson seconded, and the motion carried 5-0 to approve to conduct a Public Hearing regarding the Sufficiency of Instructional Materials for the 2018-19 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 5-0 to close the Public Hearing regarding the Sufficiency of Instructional Materials for the 2018-2019 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Resolution 18-09 Sufficiency  
of Instructional Materials  
3.344

Trustee Garcia moved, Trustee Anderson seconded, and the motion carried 5-0 to adopt Resolution 18-09, assuring compliance with Education Code Section 60119 for State funds receivable for instructional materials for the 2018-19 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Revised Board Policy 5134 –  
Pregnant and Parent Teens'  
Program  
3.345

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to accept for second reading and adoption proposed revised Board Policy 5134 – Pregnant and Parent Teens' Program.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

## **Business Services**

Bid Summaries – Field  
Service Contracts  
4.346

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to approve the above-mentioned contracts to the lowest responsive bidders as identified above.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

## **CONFERENCE ITEMS**

### **Educational Services**

Revised Board Policy 5121 –  
Grades/Evaluation of Student  
Achievement

The Board accepted for first reading Board Policy 5121 –  
Grades/Evaluation of Student Achievement which reflects current State requirements.

## **INFORMATION ITEMS**

### **Educational Services**

Williams Settlement Quarterly  
Uniform Complaint Summary

These items are intended to keep the Board informed on various District business matters that do not require formal action by the Board.

The Board received as information the required Williams Settlement Quarterly Uniform Complaint Summary for the first quarter July 1 – September 30, 2018

## **ANNOUNCEMENTS**

Staff Employee Comments  
Per Government Code 54957

President Hansen reported that the next Regular Meeting would be Monday, October 22, 2018 at 6:00 p.m. – Boardroom of the District Office.

There were no staff/employee comments.

## **CLOSED SESSION**

The Board adjourned to Closed Session at 7:24 p.m. to discuss, Public Employee Performance/Evaluation (Superintendent), and Board hearing to consider readmittance of Student #1.

## **OPEN SESSION**

The Board reconvened to Regular Session at 9:37 p.m. President Hansen reported that they discussed Conference with Legal Counsel-Anticipated Litigation, Conference with Labor Negotiator, Public Employee Performance/Evaluation (Superintendent) and Public Employee Discipline/Dismissal/Release.

The following action was taken in Closed Session:

Student Discipline  
Student #1  
3.347

Trustee Peña moved, Trustee Anderson seconded, and the motion carried 5-0 to allow student #1 to return and attend Paramount Community School for the remainder of the 1<sup>st</sup> semester of the 2018-19 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

## **ADJOURNMENT**

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on September 24, 2018 at 9:38 p.m.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

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Ruth Pérez, Secretary  
To the Board of Education

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President

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Vice President/Clerk